



DANDENONG COMMUNITY  
& LEARNING CENTRE



## GARDEN/PLOT HIRE AGREEMENT

By signing this agreement, I/we understand and agree to the following:

1. I/We agree to take care of the garden/plot at least once in every 2 to 3 weeks.
2. I/We agree to inform Dandenong Community and Learning Centre either on 039792 5298 or by email to [admin@dandenongclc.org.au](mailto:admin@dandenongclc.org.au) , if I /we are unable to attend the garden/plot as mentioned above.
3. I/We agree to keep the garden/plot neat and tidy, after each day's activities.
4. I/We agree to maintain and return any garden tools that we use from Dandenong Community and Learning Centre.
5. I/We also agree to inform the Dandenong Community and Learning Centre at least 10 working days prior to the booking date of any booking cancellations. A cancellation fee of \$5.50 – check with Girija the fee? /- will be charged on all permanent bookings.
6. I/We agree to inform Dandenong Community and Learning Centre at least 5 working days prior to the booking date of any alteration or change to the original booking date inclusive of modifications to times and additions to the booking.
7. I/We agree that the minimum period of hiring a garden plot minimum period of hiring a garden plot is a term (12 weeks) – maximum - 12 months

I have read the agreement and accept these rules, terms and conditions stated above for hiring a garden plot(s)the garden at the Dandenong Community and Learning Centre.

|  |                 |                                  |  |
|--|-----------------|----------------------------------|--|
| <b>Name of the hirer:</b>                |                 | <b>Plot/s booked:</b>            |  |
| <b>Organisation (if applicable):</b>     |                 | <b>Date/s:<br/>From:<br/>To:</b> |  |
| <b>Contact Phone Number:</b>             |                 |                                  |  |
| <b>Email:</b>                            |                 |                                  |  |
| <b>Signature of the hirer:</b>           |                 |                                  |  |
| <b>Approved</b>                          | <b>YES / NO</b> |                                  |  |
| <b>Signature of DCLC Representative:</b> |                 | <b>Date:</b>                     |  |

